

QuickSuper clearing house

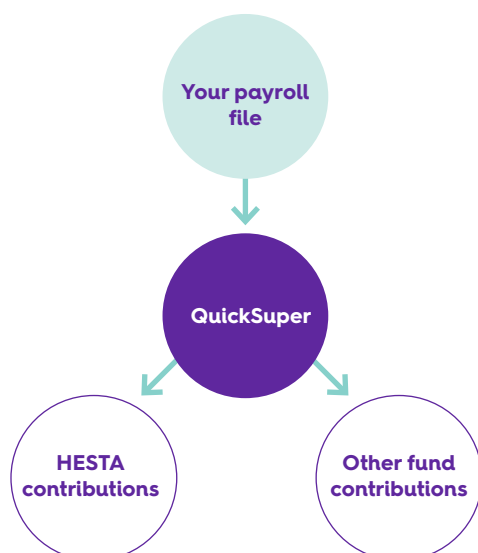
The free, simple and secure SuperStream compliant payment solution for HESTA employers.

What is QuickSuper?

QuickSuper* is a SuperStream compliant clearing house, allowing employers to track and pay all their employees' super contributions in one transaction, no matter which super fund they belong to. It not only helps employers meet their SuperStream obligations, it also simplifies the process and reduces the administration burden.

How does it work?

QuickSuper provides the convenience of single-file super contributions, allowing you to upload one electronic file and payment for all employees. Simply upload your electronic data file or create your contributions manually online and input your payment amount and method. QuickSuper will then distribute your payments to each employee's super fund, including any self-managed super funds (SMSFs).



Benefits of using QuickSuper



- It's an efficient way to monitor and pay your super contributions to all employees - in one place.
- It's operated via Westpac Banking Corporation's secure electronic banking network featuring data encryption, file compression, block validation of transmitted data and audit trail reporting.
- It's convenient to access, available online 24/7.
- It's easy to manage your details (e.g. add new/remove employees, update employee details and pay super all in one file upload).
- It's a fast way to process your super payments to employees, generally taking 1-2 banking days to reach their super account when paid by electronic funds transfer[^].
- It's able to pay super for multiple businesses if you have more than one.
- It's free to access for HESTA employers - it's all part of the service we provide.

* QuickSuper is a facility offered by Westpac Banking Corporation, ABN 33 007 457 141 AFSL Number 233714. HESTA incurs a fee for use of QuickSuper, but no cost is passed on to HESTA employers for use of the facility.

[^] You should also be aware that the best case for a payment made on a given banking day, is for it to be matched and paid to the fund on the following banking day.

How to access QuickSuper

To use QuickSuper through HESTA, you need to be registered as a HESTA employer. To join visit hesta.com.au/employerjoin

How to register for QuickSuper

1. Once you're a HESTA employer go to clearinghouse.hesta.com.au/apply
2. Enter your HESTA employer number, company details and complete steps 1-6.
3. Check your application details are correct and submit.
4. Once submitted, we'll review your application and notify you via email when it has been approved. We'll then provide sign-in details and steps on how to start processing your super payments.

Tip: Before starting your application, have your company details (ABN, address, contact information), settlement account details for contributions and nominated administrator user details (name, email and phone number) ready to supply.

Need help?

If you have questions or need support with QuickSuper, you can speak to a specialist by calling **1800 628 849** or email clearinghouse@hesta.com.au

Additional resources, including FAQs and full user guides, contribution guides and payment guides can be found at: clearinghouse.hesta.com.au/docs/client



Frequently asked questions

Below are some questions employers often ask about QuickSuper.

Can QuickSuper provide reports?

Yes. It can provide detailed reports on the number and value of contributions made, the number of employees who received payments, payment status and payment matches.

How does QuickSuper manage data?

Data submitted to QuickSuper is stored in the secure clearing house database and used solely for the purpose of administering clearing house services. Data is validated when it enters the system and rejected if it doesn't match validation fields.

How does the system ensure payments are accurate?

Payments and data are collated and reconciled within the system. If your payment matches the total amount of contributions submitted, payments are cleared to the nominated super fund. If they don't match, the payment will not be cleared, and QuickSuper will notify you via email regarding the discrepancy.

What's the cost of using a clearing house?

Costs can vary depending on the clearing house provider, but QuickSuper is provided free to HESTA employers.

What if my employees are with super funds other than HESTA?

QuickSuper takes care of that for you. Once you've made the single payment, QuickSuper will distribute the correct amounts to each employee's chosen fund (including SMSFs), no matter which fund they're with.

How do I know if my payments were successful?

After making your payment, QuickSuper will confirm that the contributions have been received and distributed to the respective super funds. You can also check your payment history in the QuickSuper portal at any time.

What happens if an employee changes their super fund?

If you upload contribution files to QuickSuper from your payroll system, you'll simply need to update your employee's choice of fund in your payroll system, and QuickSuper will take care of the change for you. If you use the Online Contribution screens in QuickSuper, you'll need to create a new Fund Membership via the Employee management screens before your next contribution run.

contact us

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